

Certification of Service of Documents
For Cases Under Title 33, The Tribal and Native American Preference Law

Instructions:

- A party to a case before the MERO is required to provide a copy of each document submitted to the MERO to the other party to the case unless the MERO has specifically directed otherwise.
- Each party is required to provide the MERO with a certification that they have provided the documents to the other party.
- This form may be used to certify that service of the documents has been completed.
- **After completing the form, send a copy to the opposing party and the MERO.**

Case Name	Case Number

Description of Documents Served (*check applicable box(es) and provide a description as necessary*):

- | | |
|--|---|
| <input type="checkbox"/> Request for Extension of Time | <input type="checkbox"/> Request for Conciliation |
| <input type="checkbox"/> Motion | <input type="checkbox"/> Objection |
| <input type="checkbox"/> Other (<i>Specify</i>): _____ | |

I certify that I have sent the documents described above in the following manner (*check applicable box*)

- | | |
|---|---|
| <input type="checkbox"/> U.S. Mail | <input type="checkbox"/> Overnight Mail |
| <input type="checkbox"/> Electronic Mail (Email) | <input type="checkbox"/> Certified Mail |
| <input type="checkbox"/> Facsimile Transmission (Fax) | <input type="checkbox"/> Hand Delivery |

to the following party representative(s) or attorney(s) of record in the above case (*insert name(s)*)

This certification may be signed electronically by typing your name or otherwise making a mark electronically on the signature line. Your electronic mark must be visible in both electronic and print formats.

_____	_____
(Print Your Name)	(Sign Your Name)
_____	_____
(Identify the Party You Represent)	(Date)

Submit the completed form to the opposing party and the MERO's email, fax or mailing address below.