

**Certification of Service of Documents
For Cases Under Title 33, The Tribal and Native American Preference Law**

Instructions:

- A party to a case before the MERO is required to provide a copy of each document submitted to the MERO to the other party to the case unless the MERO has specifically directed otherwise.
- Each party is required to provide the MERO with a certification that they have provided the documents to the other party.
- This form may be used to certify that service of the documents has been completed.
- **After completing the form, send a copy to the opposing party and the MERO.**

Case Name:

Case Number:

Description of Documents Served (*check applicable box(es) and provide a description as necessary*):

- | | |
|--|---|
| <input type="checkbox"/> Request for Extension of Time | <input type="checkbox"/> Request for Conciliation |
| <input type="checkbox"/> Motion | <input type="checkbox"/> Objection |
| <input type="checkbox"/> Other (Specify: _____) | |

I certify that I have sent the documents described above in the following manner (*check applicable box*)

- | | |
|---|---|
| <input type="checkbox"/> U.S. Mail | <input type="checkbox"/> Overnight Mail |
| <input type="checkbox"/> Electronic Mail (Email) | <input type="checkbox"/> Certified Mail |
| <input type="checkbox"/> Facsimile Transmission (Fax) | <input type="checkbox"/> Hand Delivery |

to the following party representative(s) or attorney(s) of record in the above case (*insert name(s)*)

This certification may be signed electronically by typing your name or otherwise making a mark electronically on the signature line. Your electronic mark must be visible in both electronic and print formats.

(Print Your Name)

(Sign Your Name)

(Identify the Party You Represent)

(Date)

Submit the completed form to the opposing party and the MERO's email, fax or mailing address below.