



MERO

MASHANTUCKET EMPLOYMENT RIGHTS OFFICE

Intake Questionnaire

For charges alleging Prohibited Practice under Section 6(a) or 6(b) of Title 32, M.P.T.L., the Mashantucket Pequot Labor Relations Law

Instructions: The purpose of the intake questionnaire is to provide additional and sufficient information about the nature of the charge to permit the charged party to respond and the decision making body to preliminarily assess the proceedings necessary to resolve the allegations. In response to the questions, you need not identify witnesses who are not supervisors or managers other than those responsive to Question 1. Any response may be continued on additional paper. If you have any questions about completing this form, please contact the MERO.

1. State the names of any individuals who are alleged to have been discriminated against in regard to hire or tenure of employment or any term or condition of employment.

2. What managers, supervisors or agents of the Charged Party engaged in the conduct alleged in the Charge?

3. Describe specifically the location of the alleged Prohibited Practice. (E.g. building, floor, room, pit number, etc.)

4. Describe the conduct that is alleged to constitute a Prohibited Practice.

5. Describe the remedy being requested.

6. If you believe this matter is time sensitive, please check here and explain.

7. If you did not have enough room on this form and have attached one or more additional pages with information about the charge, please check here and indicate the number of pages attached: _____

DECLARATION & UNDERSTANDING

I declare that the statements I have provided on this Intake Questionnaire are true to the best of my knowledge and belief. I understand that a copy of this questionnaire will be provided to the Charged Party.

Signature: _____ Date: _____

Print name: _____

DO NOT WRITE BELOW THIS LINE

Date Filed:

Case No.: